

NEIGHBORIMPACT JOB OPENING

Head Start Program Assistant Teacher

To assist the Center Team and teacher and to cooperate in a supportive role carrying out developmentally appropriate activities. To promote the health, nutrition and education of the children and to attend to their safety and welfare. Supervised by the Center Coordinator, with daily tasks assigned by the classroom Teacher. Provide safe bus transportation for Head Start children for field trips and as assigned.

Position Information:

Position Site:	Bend (2 positions)
Wage Level:	\$11.58
Hours Per Week:	35 hours/week, fully benefited
Posting Schedule:	This announcement will be open in-house for 3 business days and then will be recruited to the public

Requirements:

- Demonstrated preschool classroom ability with one year full-time pre-school classroom experience or equivalent (i.e. Oregon Professional Development Registry-Level II or higher, preschool CDA, successful completion of a one year of college course work in ECE with field/lab placement)
- High school diploma or GED, Prefer college level educational course work in Early Childhood Education/Development or preschool CDA
- Excellent communication skills, especially good listening skills
- Working knowledge of available community resources and Head Start program components
- Knowledge of typical behaviors/expectations of three and four year old children typically gained through a minimum of one year of relevant experience
- Ability to apply developmentally appropriate practices for young children in a classroom setting. Ability to respond appropriately (both mentally and physically) to an emergency or a crisis situation
- Frequent significant decisions to assure the health and safety of children
- Bilingual English/Spanish preferred.
- Must have a current CDL or be eligible to obtain one through training – Must be able to drive the Head Start bus as required – Subject to random drug / alcohol testing

Job Posting – 10/9/09

For complete job description email dayellec@neighborimpact.org or call 548-2380 x153. Internal candidates need only to submit a cover letter of interest if your original application and resume is on file. Head Start parents are considered internal candidates.