

NEIGHBORIMPACT

JOB ANNOUNCEMENT

Head Start Second Language Translator & Interpreter/ (on call)

This Position is responsible for providing professional translation and interpretation services to support communication between Spanish-speaking children and families, Head Start Staff and community service providers and to provide information on the cultures represented by Spanish speaking families served. Work is supervised by the Head Start Diversity Specialist.

Position Information:

Location: Central Oregon

Hours: On Call; no guaranteed hours

This position will be recruited to the public beginning Tuesday, August 31 and continue throughout the Head Start school year.

Wage: \$ 16.50 - \$ 18.00/ hour depending on skill level

Qualifications:

- Verbal and written fluency in Spanish and English.
- Employment or volunteer experience interpreting and translating from English to Spanish and Spanish to English.
- Employment or volunteer experience working with adults in a helping or teaching capacity.
- Employment or volunteer experience in social services preferred
- Current or past Head Start parent preferred.
- Must be able to kneel, stoop, bend, and sit on the floor to attend to children's needs. This position is rated as active and regularly requires the individual to lift 30-50 pounds,
- Must be able to ride a school bus with children for assigned periods of time

Job Posting – 08/23/10

For complete job description HR@NeighborImpact.org. In-House candidates need to submit only a cover letter of interest (via email OK) if their original application and resume is on file. By Head Start Standards, parents of Head Start students are considered in-house candidates. A Cover Letter, Resume and Application are required of all candidates.