

Self-Employment Income Worksheet

INSTRUCTIONS FOR ATTACHED WORKSHEET



Neighbor**Impact**
Energy Assistance & Weatherization

1

Add your name and business name

Write your name and your business name at the top of the worksheet.

2

Fill in the Month line

Enter the calendar month before your signature date. Example: if you sign in October, write September.

3

Enter Total Business Income (Line 1)

Enter your gross business income before expenses for the full calendar month before your signature date (same month as Step 2).

4

List business expenses (Lines 2–12)

List all appropriate business expenses incurred during that same calendar month.

5

Total the expenses (Line 13)

Add up Lines 2–12 and enter the sum as Total Business Expenses on Line 13.

6

Subtract expenses from income

Subtract Line 13 (Total Business Expenses) from Line 1 (Total Business Income).

7

Enter Net Income (Line 14)

Write the result of that subtraction on Line 14, Net Income.

8

Sign and date

Sign and date the completed worksheet.

Reminder: Income and expenses must both cover the full calendar month before your signature date — not the current month.

Self-Employment Expense Worksheet



Applicant Name	
Name of Business:	
Month:	

#1) Total Business Income (for month listed above)	\$
Business Expenses (for month listed above)	
Source	Amount
#2) Rent (property and/or equipment)	\$
#3) Supplies	\$
#4) Wages to employees	\$
#5) Maintenance/Repairs	\$
#6) Insurance	\$
#7) Utilities for business	\$
#8) Advertising/Marketing	\$
#9) Fuel	\$
#10) Bank Charges/Fees	\$
#11) Other _____	\$
#12) Other _____	\$
#13) Total Business Expenses (Add lines #2 through #12)	\$
#14) Net Income (Total Income minus Total Expenses — subtract line #13 from #1)	\$

I certify that the information stated is true and accurate by signing this form. I may be under penalty of criminal prosecution if false information results in assistance for which I am not eligible. Providing false information herein constitutes the act of fraud.

Signature of Business Owner or Applicant	Date
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