NEIGHBORIMPACT

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION

For the Year Ended June 30, 2013 (With Comparative Totals for the Year Ended June 30, 2012)



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Neighborlmpact Redmond, Oregon

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of NeighborImpact (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2013, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of NeighborImpact as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited NeighborImpact's 2012 consolidated financial statements, and our report dated December 3, 2012, expressed an unmodified opinion on those audited consolidated financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2012, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Other Matter

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. The accompanying consolidating schedule of financial position and consolidating schedule of revenue and expenses are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 21, 2014, on our consideration of NeighborImpact's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering NeighborImpact's internal control over financial reporting and compliance.

Jones & Roth, P.C.

Jones & Roth, P.C.

Bend, Oregon January 21, 2014



NEIGHBORIMPACT CONSOLIDATED STATEMENT OF FINANCIAL POSITION June 30, 2013

(With Comparative Totals for June 30, 2012)

		2013	 2012
Assets			
Current assets			
Cash and cash equivalents	\$	1,439,528	\$ 1,758,607
Short-term investments		425,000	700,000
Accounts receivable		629	22
Grants receivable		977,225	594,872
Prepaid expenses and other current assets		85,167	27,011
Food inventory	-	90,272	 160,741
Total current assets		3,017,821	3,241,253
Other assets			
Long-term investments		1,775,000	1,300,000
Restricted notes receivable		339,651	402,982
Other notes receivable, net of deferred portion		376,415	468,335
Total other assets		2,491,066	 2,171,317
Property and equipment, net of accumulated depreciation		4,237,661	 4,521,102
Intangible assets, net of accumulated amortization		25,398	28,771
Total assets	\$	9,771,946	\$ 9,962,443

	2013	 2012
Liabilities and Net Assets		
Current liabilities		
Accounts payable	\$ 169,386	\$ 194,340
Accrued expenses	142,879	190,069
Escrow liability	9,894	7,077
Security deposits	44,113	39,793
Current portion of long-term debt	 42,863	 41,324
Total current liabilities	409,135	472,603
Long-term debt, net of current portion	1,421,401	 1,464,361
Total liabilities	 1,830,536	 1,936,964
Net assets		
Unrestricted	2,466,280	2,976,410
Temporarily restricted	4,763,343	4,337,282
Permanently restricted	 711,787	 711,787
Total net assets	 7,941,410	8,025,479
Total liabilities and net assets	\$ 9,771,946	\$ 9,962,443

NEIGHBORIMPACT CONSOLIDATED STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2013 (With Comparative Totals for June 30, 2012)

	Unrestricted Funds	Temporarily Restricted Funds	Permanently Restricted Funds
Support, revenue, gains (losses) and			
other reclassifications			
Federal grants	\$ -	\$ 5,027,759	\$ -
State and local grants	-	5,000,933	-
Contributions	198,137	3,412,218	-
Program revenue	-	363,437	-
Rental income	419,092	65,780	-
Interest income	39,573	-	-
Other revenue	69,640	-	-
Loss on investment	-	-	-
Forgiveness of debt	-	-	-
Net assets released from program restrictions	13,444,066	(13,444,066)	
Total support, revenue, gains (losses), and			
other reclassifications	14,170,508	426,061	
Expenses			
Program services:			
Health and welfare	13,880,758	-	-
Support services:			
Management and general	633,598	-	-
Fundraising	166,282		
Total expenses	14,680,638		
Change in net assets	(510,130)	426,061	-
Net assets, beginning of year	2,976,410	4,337,282	711,787
Net assets, end of year	\$ 2,466,280	\$ 4,763,343	\$ 711,787

_	Totals						
	2013		2012				
\$	5,027,759 5,000,933 3,610,355 363,437 484,872 39,573 69,640 - -	\$	7,754,002 4,118,188 3,333,083 579,157 454,867 44,653 27,407 (111,484) (444,167)				
	14,596,569		15,755,706				
	13,880,758 633,598 166,282		14,296,400 1,474,473 114,730				
	14,680,638		15,885,603				
	(84,069)		(129,897)				
	8,025,479		8,155,376				
\$	7,941,410	\$	8,025,479				

The accompanying notes are an integral part of these consolidated statements.

NEIGHBORIMPACT CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2013 (With Comparative Totals for June 30, 2012)

						Program
	Support Services				Services	
	Ма	nagement			Health	
	and	d General	Fu	ndraising	aı	nd Welfare
Salaries and wages	\$	368,108	\$	96,033	\$	3,847,430
Payroll taxes and benefits		154,962		28,021		1,424,921
Printing		2,463		11,345		21,899
Office expenses		71,040		6,959		120,475
Interest		-		-		50,553
Insurance		-		-		59,702
Professional fees		-		-		43,015
Contract services		10		7,277		455
Repairs and maintenance		-		-		201,005
Client assistance		-		9,611		7,120,323
Transportation and lodging		3,054		2,981		207,196
Rent		290		-		127,087
Janitorial		-		-		10,290
Utilities and telephone		24,088		1,694		149,139
Training and recruitment		1,491		1,684		48,272
Dues and fees		2,606		677		9,497
Other				-		158,170
Total expenses before depreciation		628,112		166,282		13,599,429
		F 400				004 000
Depreciation		5,486				281,329
Total expenses	<u>\$</u>	633,598	\$	166,282	\$	13,880,758

Totals					
	2013	_	2012		
\$	4,311,571	\$	4,278,723		
	1,607,904		1,520,573		
	35,707		22,727		
	198,474		263,550		
	50,553		56,258		
	59,702		62,807		
	43,015		59,991		
	7,742		146,884		
	201,005		186,147		
	7,129,934		8,406,833		
	213,231		181,208		
	127,377		100,947		
	10,290		12,462		
	174,921		191,362		
	51,447		56,700		
	12,780		9,347		
	158,170		45,577		
	14,393,823		15,602,096		
	286,815		283,507		
\$	14,680,638	\$	15,885,603		

NEIGHBORIMPACT CONSOLIDATED STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2013 (With Comparative Totals for June 30, 2012)

	2013	2012
Cash flows from operating activities		
Change in net assets	\$ (84,069)	\$ (129,897)
Adjustments to reconcile change in net assets to net cash		
provided (used) by operating activities:		
Depreciation expense	286,815	283,507
(Increase) decrease in food inventory	70,469	(41,262)
Foregiveness of debt	-	444,167
Loss on release of investment	-	111,484
(Increase) decrease in:		
Accounts receivable	(607)	8,983
Grants receivable	(382,353)	486,757
Prepaid expenses	(58,156)	(22,444)
Increase (decrease) in:		
Accounts payable	(24,954)	(25,300)
Accrued expenses	(47,190)	(63,631)
Deferred grant revenue	-	(359,495)
Escrow liability	2,817	(193,101)
Security deposits	 4,320	 5,485
Net cash provided (used) by operating activities	(232,908)	505,253
Cash flows from investing activities		
Net purchases of investments	(200,000)	(453,994)
Collections and write-offs of notes receivable	195,758	35,993
Issuance of notes receivable	(40,508)	-
Purchase of property and equipment		(54,460)
Net cash used by investing activities	(44,750)	 (472,461)
Cash flows from financing activities		
Principal payments on notes payable	(41,421)	(42,916)
Net change in cash and cash equivalents	(319,079)	(10,124)
Cash and cash equivalents, beginning of year	1,758,607	1,768,731
Cash and cash equivalents, end of year	\$ 1,439,528	\$ 1,758,607
Supplemental disclosure of cash flow information		
Cash paid for interest	\$ 50,553	\$ 56,258

The accompanying notes are an integral part of these consolidated statements.

1. Summary of Significant Accounting Policies

Organization

From 1985 to date, NeighborImpact has been recognized by the Oregon Housing and Community Services Department (OHCSD) as a community action agency to serve Crook, Deschutes, and Jefferson Counties. It is organized as a 501(c)(3) charitable corporation. A 15-member volunteer Board is responsible for setting policy and direction for NeighborImpact. Its service area encompasses all of Crook, Deschutes, and Jefferson Counties in a region known as Central Oregon. NeighborImpact maintains over 17 offices and classroom sites in the communities of La Pine, Bend, Redmond, Sisters, Prineville, and Madras.

NeighborImpact is dedicated to empowering individuals and families to succeed and become engaged citizens in the community. NeighborImpact's mission is delivered through the services provided by its three largest department areas: Emergency Services and Food, Early Care and Education, and Housing Center. NeighborImpact takes a team approach in providing comprehensive services that build on the strengths of the customer in order to increase assets in the following areas:

- Personal (job skills and education/school readiness)
- Financial (earnings, income, savings)
- Social (formal and informal support networks)
- Family (family functioning and stability)

NeighborImpact believes that assets help people through times of need and to realize their hopes and dreams for the future. NeighborImpact's strategy in building assets is accomplished through communication, collaboration, and coordination of services across program areas and in partnership with customers and community.

NeighborImpact provides the following services to assist low and moderate income residents of Central Oregon:

Emergency Services and Food Programs

- **Emergency Services** provides emergency rental assistance, energy shut-off prevention as well as information and referral to individuals and families.
- Energy Services helps eligible families and individuals pay a portion of their heating costs during the winter months, participate in energy education, and/or receive energy case management.
- Family Shelter provides short-term shelter to homeless families with children. The program is located in Bend and can provide housing for up to five families at a time for up to three months.
- Food Bank collects and distributes food to network of 40 local agencies in Crook, Deschutes, and Jefferson Counties. These groups are independent non-profits and/or churches that include Emergency Food Box Sites, Congregate Meal Sites, Brown Bag Programs, Shelters, Child Care Providers, and senior programs.
- Rent Services provides rent assistance, information, and referral and case management to eligible individuals and families through a variety of rent programs. Services are based on need, eligibility, and available funding.
- Transitional Housing helps homeless families with their immediate housing crisis and longer term self-sufficiency through rental subsidies, case management support, and training assistance.

1. Summary of Significant Accounting Policies, continued

Organization, continued

Early Care and Education Programs

- Child Care Resources serves parents, providers, and employers with information and referral services.
- Head Start Program promoting school readiness and self-sufficiency through early childhood education, parent involvement, family support, health services, social services, and nutritious meals for primarily low-income families, children with disabilities, or other special needs.

Housing Center Programs

- Home Ownership offers a variety of programs including foreclosure prevention classes and counseling, first time homeownership classes and counseling, down payment assistance loans, reverse mortgage counseling, financial literacy classes and counseling, home owner rehabilitation loans, and a matched saving program (IDA).
- Home Rehabilitation provides low interest home repair loans to clients that are below 80 percent of the area median.
- Weatherization Weatherization is a year-round program that makes improvements to homes to reduce energy loss for clients at or below 60 percent of the state area median income. Some improvements may include insulation, heating systems, and air sealing. There is a home evaluation process to determine what items will be considered. A client may rent or own their home.

Consolidation Policy

The accompanying consolidated financial statements include the accounts of NeighborImpact, Community Action Foundation of Central Oregon (CAFCO), and Healy Heights Partner, LLC (HHP) (collectively referred to hereafter as the Organization).

NeighborImpact has control over appointments to the Board of CAFCO so consolidation is required under accounting principles generally accepted in the United States of America. Once appointed, NeighborImpact does not have the ability to remove Board members of CAFCO and does not control the activity of CAFCO. Inter-organization transactions and balances have been eliminated in consolidation.

Effective June 15, 2011, NeighborImpact, through its wholly owned subsidiary HHP, became the 99 percent owner and limited partner of Deschutes Family Housing Limited Partnership (DFHLP). CAFCO is the 1 percent owner and general partner of DFHLP. As a result, consolidation is required under generally accepted accounting principles. Inter-organization transactions and balances have been eliminated in consolidation. DFHLP is an Oregon limited partnership formed November 15, 1993, to construct, own, and operate a 70-unit affordable housing project, in conformity with the provisions of Section 42 of the Internal Revenue Code (IRC). The partnership will terminate not later than December 31, 2034.

Basis of Accounting

The accompanying consolidated financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

1. Summary of Significant Accounting Policies, continued

Income Taxes

NeighborImpact and CAFCO are not-for-profit corporations which have been granted tax-exempt status under IRC Section 501(c)(3). In addition, they have been determined by the Internal Revenue Service (IRS) not to be private foundations within the meaning of Section 509(a) of the code. DFHLP is not a taxpaying entity for federal or state tax purposes as the partners report partnership income on their respective tax returns. Accordingly, these consolidated statements do not reflect a provision for income taxes. The tax returns for NeighborImpact, CAFCO, and DFHLP are subject to examination by the IRS generally for three years after they were filed.

Support and Revenue

Grants and other contributions of cash and other assets are reported as temporarily restricted support if they are received with grantor or donor stipulations that limit the use of the donated assets. When a donor restriction expires (that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the consolidated statement of activities as net assets released from restrictions. Contributions of donated noncash assets are recorded at their fair value in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, and would typically need to be purchased if not provided by the donation, are recorded at their fair value in the period received.

Estimates

The preparation of consolidated financial statements, in conformity with accounting principles generally accepted in the United States of America, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

Cash equivalents are stated at cost which approximates market value. For purposes of the consolidated statement of cash flows, NeighborImpact considers all cash investments with maturities of three months or less to be cash equivalents.

Grants Receivable

Management believes that grants receivable will be fully collectible. Therefore, no allowance was recorded.

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the consolidated statement of activities. Accordingly, certain costs have been allocated among programs and supporting services benefited.

1. Summary of Significant Accounting Policies, continued

Inventory

Inventory consists primarily of food and food supplies used in NeighborImpact's client service programs and is stated at the lower of cost, determined by the first-in, first-out method, or market. Amounts held at year end are considered to be temporarily restricted in accordance with grantor requirements.

Compensated Absences

Compensated absences are recorded as a liability and an expense when earned rather than when paid. When vacation is taken, amounts disbursed for vacation pay are charged against the liability. Compensated absences are valued at current pay rates.

Allocation of Supporting Service Expenditures

NeighborImpact allocates indirect expenses of administrative overhead and other allocable costs to supporting service departments based on various direct costs and other information. NeighborImpact's management reviews and updates these allocations on an annual basis.

Property and Equipment

Property and equipment acquired by NeighborImpact are considered to be owned by NeighborImpact. However, government funding sources may maintain an interest in the property purchased with grant funding as well as the right to determine the use of any proceeds from the sale of such assets. The land, building, and improvements at NeighborImpact's main location in Redmond Oregon, with a total cost of \$1,113,678, and related accumulated depreciation of \$444,516, as of June 30, 2013, is subject to a land use lease with the city of Redmond whereby upon termination of the lease, title of the property would transfer to the city of Redmond. The lease, after two extension options, expires May 2049. Management deems the likelihood of the lease terminating prior to such date to be remote.

Paving, landscaping, and furnishings and equipment owned by DFHLP are depreciated using the declining balance method over estimated useful lives of the assets. All other fixed assets are depreciated using the straight-line method over estimated useful lives of the assets. NeighborImpact capitalizes all property and equipment with a purchase price of greater than \$5,000 and a useful life of greater than one year.

Prior Year Summarized Information

The consolidated financial statements and notes to consolidated financial statements contain certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with NeighborImpact's consolidated financial statements for the year ended June 30, 2012, from which the summarized information was derived.

1. Summary of Significant Accounting Policies, continued

Net Assets

Net assets of NeighborImpact consist of the following:

Unrestricted – These net assets are available for the general obligations of NeighborImpact.

Temporarily restricted net assets – These net assets are restricted by grantors or donors for specific program purposes.

Permanently restricted net assets – These net assets are restricted indefinitely by grantors or donors. Income earned on permanently restricted funds is, if not specifically required to be added to permanently restricted net assets, transferred to temporarily restricted or unrestricted classification.

2. Cash and Cash Equivalents

At June 30, cash and cash equivalents consisted of the following:

		2013	2012
Checking and savings accounts	<u>\$</u>	1,439,528	\$ 1,758,607

3. Investments

Investments consist primarily of certificates of deposits and treasury bills with original maturity dates greater than 90 days, stated at fair value, in the amount of \$2,200,000 and \$2,000,000 as of June 30, 2013 and 2012, respectively. Principal amounts range from \$50,000 to \$200,000 with maturity dates that range from October 2013 through June 2016.

4. Notes Receivable

At June 30, notes receivable consisted of the following:

	2013	2012
Housing Assistance Loans, principal due subject to certain restrictions, various interest rates, secured by real estate, various maturities.	\$ 2,845,588	\$ 2,966,268
Neighborhood Reinvestment Corporation Loans, various interest rates, secured by real estate.	339,651	402,982
HW Madras Limited Liability Company, principal due subject to certain restrictions, interest at 3.66%, secured by	400.044	400.044
real estate, due September 2030.	 180,944 3,366,183	 180,944 3,550,194
Deferred portion	 (2,650,117)	 (2,678,877)
Notes receivable, net of deferred portion	\$ 716,066	\$ 871,317

4. Notes Receivable, continued

NeighborImpact considers all notes receivable to be long-term since collection is contingent on future events and repayments in the near term cannot be reasonably estimated. Management estimates the net value of certain long-term notes receivable based on historical experience. The policy of NeighborImpact is to include 100 percent of the face value of new housing assistance loans in the deferred portion above as payments are not received until the property is sold or otherwise transferred.

2013

2012

5. Property and Equipment

6.

As of June 30, the following is a summary of property and equipment:

		2013	 2012
Land Buildings Furniture and equipment Roads and landscaping Vehicles Accumulated depreciation	\$	1,034,032 6,283,603 416,070 215,793 619,652 8,569,150 (4,331,489)	\$ 1,034,032 6,283,603 416,070 215,793 619,652 8,569,150 (4,048,048)
Accumulated depreciation		(4,331,409)	 (4,040,046)
Property and equipment, net of accumulated depreciation	<u>\$</u>	4,237,661	\$ 4,521,102
Long-term Debt			
At June 30, long-term debt consisted of the following:			
Develo to Home Foderal Devel from Neighborhood		2013	 2012
Payable to Home Federal Bank from NeighborImpact, monthly payments of \$550, including interest at the Federal Home Loan Bank 3-year rate plus 2.75%, which was 6.75% as of June 30, 2013 and 2012. Secured by real estate, due 2023.	\$	44,314	\$ 47,283
Payable to Chase from DFHLP, monthly payments of \$7,417, including interest at 3.51%. Secured by real estate,			
due 2021.		1,419,950 1,464,264	 1,458,402 1,505,685
Current portion		(42,863)	 (41,324)
Long-term debt, net of current portion	\$	1,421,401	\$ 1,464,361

6. Long-term Debt, continued

Maturities of long-term debt are as follows:

Year Ending June 30,	
2014	\$ 42,863
2015	44,499
2016	46,200
2017	47,970
2018	49,811
Thereafter	1,232,921
Total	<u>\$ 1,464,264</u>

7. Concentrations of Credit Risk

Financial instruments that potentially subject NeighborImpact to a concentration of credit risk consist principally of cash and cash equivalents and notes receivable. NeighborImpact maintains the majority of its cash balances at Federal Deposit Insurance Corporation (FDIC) insured institutions and invests in U.S. Government securities. At June 30, 2013 and 2012, \$884,770 and \$-0-, respectively, in deposits exceeded FDIC insurance of \$250,000. NeighborImpact actively monitors this risk and has entered into an overnight repurchase agreement with their financial institution. The overnight repurchase obligations of the financial institution are secured by collateral that includes government securities.

NeighborImpact provides down payment and housing rehabilitation loans primarily to low and moderate income individuals. Notes receivable totaling \$3,366,183 are secured by property purchased or improved. These notes are a concentration of credit risk. Additionally, NeighborImpact receives approximately 93 percent of its funding from grants, contracts, and contributions.

8. Related Party Transactions

NeighborImpact leases its Redmond administrative facilities from CAFCO. CAFCO is a supporting non-profit corporation formed exclusively to support the charitable purposes of NeighborImpact. Located in Redmond, Oregon, it is the general partner of the DFHLP, an Oregon limited partnership formed to own and operate the Bill Healy Family Center (Healy Heights Apartments) and formally Madras Family Housing Limited Partnership, an Oregon limited partnership formed to own and operate the Madras Family Housing Center. NeighborImpact provides significant accounting and operations support to these partnerships. CAFCO's interest in Madras Family Housing Limited Partnership was disposed during the year ended June 30, 2012.

NeighborImpact is the single member of HHP which is the 99 percent owner and limited partner of DFHLP. As a result of the consolidation of DFHLP (see Note 1), inter-organization notes receivable from DFHLP to NeighborImpact have been eliminated in the consolidated financial statements as of June 30, 2013 and 2012.

9. Permanently Restricted Funds

NeighborWorks America provided capital grants during prior years for making loans and for capital projects. This amount is permanently restricted although proceeds on capital projects, or interest earned, over the corpus may be transferred to unrestricted net assets for furthering NeighborImpact's mission. For the years ended June 30, 2013 and 2012, NeigborWorks allowed NeighborImpact to release funds totaling \$-0- and \$14,550, respectively, from restrictions. Should NeighborImpact become defunct, all remaining grant funds, interest earnings, capital project proceeds, and loan and capital project portfolios representing the use of these funds will revert to NeighborWorks America. NeighborImpact invested the capital grant in U.S. Treasury bills in order to comply with grantor requirements. As of June 30, 2013 and 2012, NeighborImpact held 19 and 22 loans totaling \$339,651 and \$402,982, respectively, in connection with this program. There were no loans as of June 30, 2013 or 2012 that were considered to be delinquent.

10. Operating Lease Commitment

During the year ended June 30, 2012, NeighborImpact entered into space lease agreements in Bend and Redmond. The leases expire September 30, 2014.

As of June 30, 2013, NeighborImpact's aggregate annual lease commitments excluding operating costs under non-cancelable leases with terms of one year or more are payable as follows:

Year Ending June 30,	
2014 2015	\$ 71,205 17,961
Total	\$ 89.166

11. Retirement Plan

NeighborImpact maintains a Simplified Employee Pension (SEP) plan for eligible employees. During the years ended June 30, 2013 and 2012, employer pension expense totaled \$175,674 and \$165,757, respectively.

12. Contingency

NeighborImpact receives grants from various federal, state, and local agencies that are subject to review and audit by these agencies. Such audits could result in a request for reimbursement by these agencies for expenditures disallowed under the terms and conditions of the appropriate organization. In the opinion of NeighborImpact's management, such disallowances are not anticipated and, if any, would not be significant.

13. Fair Value Measurement

Generally accepted accounting principles define fair value, establish a framework for measuring fair value, and establish a fair value hierarchy that prioritizes the inputs to valuation techniques. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. A fair value measurement assumes that the transaction to sell the asset or transfer the liability occurs in the principal market for the asset or liability or, in the absence of a principal market, the most advantageous market. Valuation techniques that are consistent with the market, income or cost approach are used to measure fair value.

The fair value hierarchy prioritizes the inputs to valuation techniques used to measure fair value into three broad levels:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities NeighborImpact has the ability to access.

Level 2 inputs are inputs (other than quoted prices included within Level 1) that are observable for the asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for the asset or liability and rely on management's own assumptions about the assumptions that market participants would use in pricing the asset or liability. The unobservable inputs should be developed based on the best information available in the circumstances and may include NeighborImpact's own data.

The following tables set forth by level, within the fair value hierarchy, NeighborImpact's assets at fair value as of June 30, 2013 and 2012:

	Assets at Fair Value as of June 30, 2013									
	Level 1	Level 2	Level 3	Total						
Investments in certificates of deposit	\$ 2,200,000	\$ -	<u>\$</u>	\$ 2,200,000						
	Ass	ets at Fair Valu	e as of June 30,	2012						
	Level 1	Level 2	Level 3	Total						
Investments in certificates of deposit	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000						

14. Reclassifications

Certain amounts within the consolidated financial statements were reclassified in the prior year summarized information. The purpose of the reclassifications is to give a consistent representation of the Organization's records. The reclassifications had no effect on the reported change in net assets for either period.

15. Subsequent Events

Management evaluates events and transactions that occur after the consolidated statement of financial position date as potential subsequent events. Management has performed this evaluation through the date of the independent auditor's report and the following was identified.

In December 2013, Healy Heights Partner, LLC (HHP) was sold to an unrelated party for \$2,902,500, at which time NeighborImpact and Community Action Foundation of Central Oregon released any ownership of HHP.



NEIGHBORIMPACT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2013

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Expenditures
U.S. Department of Energy		
Passed through Oregon Housing and Community Services:		
DOE WX	81.042	\$ 66,209
BPA Weatherization	81.XXX	138,081
Total U.S. Department of Energy		204,290
U.S. Department of Treasury		
Passed through Neighborworks America:		
Neighborhood Reinvestment Program - expendable	21.000	132,125
Passed through Oregon Housing and Community Services:		
E-Home/OHOP	21.000	150
Total U.S. Department of Treasury		132,275
U.S. Department of Health and Human Services		
Head Start	93.600	1,375,035
Passed through Oregon Housing and Community Services:		
Housing Stabilization Program (TANF)	93.558	25,722
Low-income Energy Assistance (LIEAP)	93.568	1,783,356
Community Service Block Grant	93.569	189,722
Passed through Western Oregon University:		
Partnership for Inclusive Childcare in Education	93.575	6,000
Passed through Child Care Resources and Referral Network:		
Child Care Development Block Grant	93.575	356,128
Total U.S. Department of Health and Human Services		3,735,963
U.S. Department of Agriculture		
Passed through Oregon Department of Education:		
Child and Adult Care Food Program	10.558	220,580
Passed through Oregon Food Bank:		
Temporary Emergency Food Assistance Program Administrative Costs	10.568	13,248
Temporary Emergency Food Assistance Program Food Commodities	10.569	397,984
Total U.S. Department of Agriculture		631,812

	Federal	
	CFDA	
Federal Grantor/Pass-through Grantor/Program Title	Number	Expenditures
U.S. Department of Homeland Security		
Passed through Deschutes United Way:		
Emergency Food and Shelter Program	97.024	16,021
U.S. Department of Housing and Urban Development		
Supportive Housing Program	14.235	298,121
Passed through NeighborWorks America:		
Housing Conseling Assistance Program	14.169	19,631
Passed through Oregon Housing and Community Services:		
Emergency Shelter Grant Program	14.231	206,727
Home TBA	14.239	145,592
ARRA Homeless Prevention Program	ARRA 14.257	1,669
Passed through the City of Bend:		
Community Development Block Grant	14.228	36,098
Total U.S. Department of Housing and Urban Development		707,838
Total federal expenditures		\$ 5,428,199

Note: The above schedule was prepared under the accrual basis of accounting. The value of federal loan funds was \$3,070,682 as of June 30, 2013.

NEIGHBORIMPACT NOTES TO SCHEDULE OF EXPENIDTURES OF FEDERAL AWARDS

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of NeighborImpact and is presented on the accrual basis accounting. The information in the schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Circular A-133, *Audits of States*, *Local Governments*, *and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ form amounts presented in or used in the preparation of the consolidated financial statements.

2. Insurance Coverage

NeighborImpact maintains insurance coverage as recommended by its insurance agent of record, which is commensurate with its risks and comparable to other agencies.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors NeighborImpact Redmond, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the consolidated financial statements of NeighborImpact (a nonprofit organization), which comprise the consolidated statement of financial position as of June 30, 2013, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated January 21, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered NeighborImpact's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of NeighborImpact's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a material weakness at 2013-1. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether NeighborImpact's consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

NeighborImpact's Response to Findings

NeighborImpact's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. NeighborImpact's response was not subjected to the auditing procedures applied in the audit of the consolidated financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

Jones & Roth, P.C.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jones & Roth, P.C.

Bend, Oregon January 21, 2014



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Directors Neighborlmpact Redmond, Oregon

Report on Compliance for Each Major Federal Program

We have audited NeighborImpact's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of NeighborImpact's major federal programs for the year ended June 30, 2013. NeighborImpact's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to it federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of NeighborImpact's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America: the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about NeighborImpact's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of NeighborImpact's compliance.

Opinion on Each Major Federal Program

In our opinion, NeighborImpact complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

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Report on Internal Control Over Compliance

Management of NeighborImpact is responsible for establishing and maintaining effective internal control over compliance with the types of requirements referred to above. In planning and performing our audit of compliance, we considered NeighborImpact's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of NeighborImpact's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a material weakness at 2013-2.

NeighborImpact's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. NeighborImpact's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Jones & Roth, P.C. Bend. Oregon

Jones & Roth, P.C.

January 21, 2014

NEIGHBORIMPACT SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended June 30, 2013

Summary of Auditor's Results

- 1) The independent auditor's report expresses an unqualified opinion on the consolidated financial statements of NeighborImpact for the year ended June 30, 2013.
- 2) One material weakness in internal control over financial reporting was disclosed during the audit of the consolidated financial statements of NeighborImpact for the year ended June 30, 2013.
- 3) No instances of noncompliance material to the consolidated financial statements of NeighborImpact, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4) One material weaknesses in internal control over compliance was disclosed during the audit of the major federal award programs.
- 5) The independent auditor's report on compliance for the major federal award programs for NeighborImpact expresses an unqualified opinion.
- 6) There is one audit finding relative to the major federal award programs of NeighborImpact that is required to be reported.
- 7) The programs tested as major programs include:

•	Head Start	93.600
•	Low Income Energy Assistance Program	93.568
•	Child Care Development Block Grant	93.575
•	Temporary Emergency Food Assistance Program	10.568/10.569

- 8) The threshold for distinguishing between Type A and B programs was \$300,000.
- 9) NeighborImpact qualified as a low-risk auditee.

Findings – Consolidated Financial Statement Audit

2013-1 Year End Closing and Subsidiary Ledgers

Condition: It was identified during our financial statement audit procedures that food inventory, notes receivable and accrued vacation balances were not adjusted to the correct balance through the year end closing procedures and several subsidiary ledgers were not appropriately maintained through the reporting period.

Effect: Not adjusting statement of financial position balances to the correct balances through the year end closing process could result in material misstatement of the consolidated financial statements.

Cause: The condition was caused by a lack of internal controls over the timely reconciliation of the subsidiary ledgers to the financial statements during year end closing procedures. NeighborImpact's former chief financial officer retired and a replacement assumed the role after the end of the fiscal year ended June 30, 2013. The primary focus upon the hire was on orientation and policies and procedures review and modifications. As a result, not all subsidiary ledgers had been updated and not all closing journal entries had been made.

NEIGHBORIMPACT SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Continued For the Year Ended June 30, 2013

Findings - Consolidated Financial Statement Audit, continued

2013-1 Year End Closing and Subsidiary Ledgers, continued

Auditor's Recommendation: Management should adequately maintain and update subsidiary ledgers through the reporting date. The statement of financial position balances should be reconciled and adjusted to agree to the subsidiary ledgers through the reporting date. Management should implement a policy to assure this process is performed timely.

Organization's Response: Management notes that this finding did not, at any time, risk assets, and NeighborImpact remains in full compliance with all federal program requirements. Management notes that transition and timing of the Chief Financial Officer is the source of this finding, making it unlikely to recur. Management will revisit year end closing procedures with subordinate staff to prevent recurrence in the future.

Findings and Questioned Costs - Major Federal Award Programs Audit

2013-2 Preparation of the Schedule of Expenditures of Federal Awards

Condition: OMB Circular A-133, Subpart C, Section 310, Paragraph (b) states the auditee shall prepare an accurate Schedule of Expenditures of Federal Awards (SEFA) for the period covered by the auditee's financial statements. During our review of the SEFA, prepared by NeighborImpact, it was identified that the SEFA was incomplete and contained inaccuracies.

Effect: The inability to prepare an accurate SEFA could result in the material misstatement of the consolidated financial statements. The effected major programs were the Child Care Development Block Grant and the Temporary Emergency Food Assistance Program.

Cause: The condition was caused by a lack of internal controls over the preparation of the SEFA. NeighborImpact's former Chief Financial Officer retired and a replacement assumed the role after the end of the fiscal year ended June 30, 2013. The primary focus upon the hire was on orientation and policies and procedures review and modifications. As a result, the SEFA had not been accurately, or in its entirety, reconciled to the fund trial balance of NeighborImpact.

Auditor's Recommendation: Upon the close of each reporting period, the SEFA should be prepared from, and fully reconciled to, NeighborImpact's records.

Organization's Response: Management notes that this finding did not, at any time, risk assets, and NeighborImpact remains in full compliance with all federal program requirements. As a result of the Chief Financial Officer timing and transition, the Schedule of Federal Expenditures was updated based on the prior year's schedule. Management will amend procedures to ensure that an original schedule is prepared appropriately.

Prior Year Findings and Questioned Costs - Major Federal Award Programs Audit

None.



NEIGHBORIMPACT CONSOLIDATING SCHEDULE OF FINANCIAL POSITION

For the Year Ended June 30, 2013 (With Comparative Totals for June 30, 2012)

				2013			
			Con	nmunity Action			
			F	oundation of	Не	ealy Heights	
	Ne	ighborlmpact	Ce	entral Oregon	P	artner, LLC	 Total
Assets							
Current assets							
Cash and cash equivalents	\$	876,758	\$	180,454	\$	382,316	\$ 1,439,528
Short-term investments		425,000		-		-	425,000
Accounts receivable		-		-		629	629
Grants receivable		977,225 85,167		-		-	977,225 85,167
Prepaid expenses and other current assets Food inventory		90,272		-		-	90,272
Total current assets		2,454,422		180,454		382,945	 3,017,821
		2,404,422		100,434		302,343	 3,017,021
Other assets		4 775 000					4 775 000
Long-term investments Restricted notes receivable		1,775,000 339,651		-		-	1,775,000 339,651
Other notes receivable, net of deferred portion		376,415		- -		- -	376,415
Total other assets		2,491,066		_			2,491,066
		, - ,		_			 , - ,
Property and equipment, net of							
accumulated depreciation		1,726,158		303,789		2,207,714	 4,237,661
Intangible assets, net of							
accumulated amortization						25,398	 25,398
Total assets	\$	6,671,646	\$	484,243	\$	2,616,057	\$ 9,771,946
Liabilities and Net Assets							
Current liabilities							
Accounts payable	\$	169,386	\$	-	\$	-	\$ 169,386
Accrued expenses		142,807		-		72	142,879
Escrow liability		9,894		-		-	9,894
Security deposits		-		-		44,113	44,113
Current portion of long-term debt		3,158		-		39,705	 42,863
Total current liabilities		325,245		-		83,890	409,135
Long-term debt, net of current portion		41,156				1,380,245	 1,421,401
Total liabilities		366,401		<u>-</u>		1,464,135	 1,830,536
Net assets							
Unrestricted		1,089,123		484,243		892,914	2,466,280
Temporarily restricted		4,504,335		-		259,008	4,763,343
Permanently restricted		711,787				-	 711,787
Total net assets		6,305,245		484,243		1,151,922	 7,941,410
Total liabilities and net assets	\$	6,671,646	\$	484,243	\$	2,616,057	\$ 9,771,946

2	n	1	2
	.,		_

Community Action Foundation of NeighborImpact Central Oregon		Foundation of Healy				Total			
70	79,096 00,000 -	\$	171,370 - -	\$	308,141 - 22	\$	1,758,607 700,000 22		
2	94,872 27,011 60,741		- - -		- - -		594,872 27,011 160,741		
2,76	51,720		171,370		308,163		3,241,253		
40 46	00,000 02,982 68,335 71,317		- - - -	_	- - -		1,300,000 402,982 468,335 2,171,317		
1,82	<u> 19,926</u>		316,787		2,374,389		4,521,102		
	-				28,771		28,771		
\$ 6,76	52,963	\$	488,157	\$	2,711,323	\$	9,962,443		
\$ 18	34,340	\$	_	\$	10,000	\$	194,340		
	39,968 7,077 -	·	- - -	·	101 - 39,793	·	190,069 7,077 39,793		
	2,985			_	38,339		41,324		
	34,370		-		88,233		472,603		
	14,298 28,668		<u> </u>		1,420,063 1,508,296		1,464,361 1,936,964		
	.0,000	_			1,300,230		1,330,304		
4,12	95,673 26,835 1,787		470,938 17,219 -		1,009,799 193,228 -		2,976,410 4,337,282 711,787		
6,33	34,295		488,157		1,203,027		8,025,479		
\$ 6,76	52,963	\$	488,157	\$	2,711,323	\$	9,962,443		

NEIGHBORIMPACT CONSOLIDATING SCHEDULE OF REVENUE AND EXPENSES

For the Year Ended June 30, 2013 (With Comparative Totals for June 30, 2012)

Community Action

		Action									
		Neighbor-		oundation of		Healy Heights	Total				
		Impact		ntral Oregon		Partner, LLC		2013		2012	
Support, revenue, and		paor		iniai eregen	-	7 414101, 220		2010	_	2012	
gains (losses)											
Federal grants	\$	5,027,759	\$		\$		\$	5,027,759	\$	7,754,002	
State and local grants	Ψ	5,000,933	Ψ		Ψ	_	Ψ	5,000,933	Ψ	4,118,188	
Contributions		3,610,355		_		_		3,610,355		3,333,083	
				-		-		363,437		579,157	
Program revenue		363,437		-		404.070					
Rental income		-		-		484,872		484,872		454,867	
Interest income		39,437		-		136		39,573		44,653	
Other revenue		61,133		45		8,462		69,640		27,407	
Loss on investment		-		-		-		-		(111,484)	
Forgiveness of debt	_	<u> </u>			_	<u> </u>				(444,167)	
Total support, revenue, and											
gains (losses)		14,103,054		45	_	493,470		14,596,569		15,755,706	
Expenses											
Personnel services:											
Salaries and wages		4,261,590		_		49,981		4,311,571		4,278,723	
Payroll taxes and benefits		1,607,904		_		-		1,607,904		1,520,573	
r dyron taxes and benefits		1,007,304			_			1,007,004		1,020,070	
Total personnel services		5,869,494			_	49,981		5,919,475		5,799,296	
Materials and services:											
Printing		35,707		-		-		35,707		22,727	
Office expense		198,022		452		-		198,474		263,550	
Interest		-		-		50,553		50,553		56,258	
Insurance		47,276		_		12,426		59,702		62,807	
Professional fees		31,979		2,457		8,579		43,015		59,991	
Contract services		7,742		2, 107		-		7,742		146,884	
Repairs and maintenance		64,459		412		136,134		201,005		186,147	
Client assistance		7,129,934				100,104		7,129,934		8,406,833	
Transportation and lodging		213,231		_		_		213,231		181,208	
Rent		127,377				_		127,377			
Janitorial		10,290		_		_		10,290		100,947	
				-		- 64.770				12,462	
Utilities and telephone		110,151		-		64,770		174,921		191,362	
Training and recruitment		51,447		-		-		51,447		56,700	
Dues and other fees Administration		12,780 112,731		- 832		- 44,607		12,780 158,170		9,347 45,577	
					_						
Total materials and services		8,153,126		4,153	_	317,069		8,474,348		9,802,800	
Total expenses		14,022,620		4,153	_	367,050		14,393,823		15,602,096	
Change in net assets, before											
transfer and depreciation		80,434		(4,108)		126,420		202,746		153,610	
Transfer (to) from other funds		(5,715)		13,192		(7,477)		-		-	
Depreciation and amortization		(103,769)		(12,998)	_	(170,048)		(286,815)		(283,507)	
Change in net assets		(29,050)		(3,914)		(51,105)		(84,069)		(129,897)	
Net assets, beginning of year		6,334,295		488,157	_	1,203,027		8,025,479		8,155,376	
Net assets, end of year	<u>\$</u>	6,305,245	\$	484,243	\$	1,151,922	\$	7,941,410	\$	8,025,479	