

**NEIGHBORIMPACT HEAD START & EARLY HEAD START  
Policy & Procedure**

<b>Section: Family and Community Partnerships</b>	<b>PC Approval Date: 1/18/18</b>
<b>Title: Family Partnership Agreement</b>	<b>Revised 6/30/2017</b>
<b>Policy #: HS-41</b>	<b>NI Board Approval: 9/12/19</b>
<b>Forms Required: Family Partnership Agreement</b>	
<b>Performance Standards: 1302.52</b>	<b>Page 1 of 1</b>

**Policy:** The program implements a family partnership process that includes a family partnership agreement and activities to support family well-being. Including family safety, health, and economic stability, to support child learning and development, to provide, if applicable, services and supports for children with disabilities, and to foster parental confidence and skills that promote the early learning and development of their children. The process is initiated at enrollment and continues for as long as the family participates in the program, based on parent interest and need.

**Purpose:** In order to identify family strengths and needs related to the family engagement outcomes.

**Procedure:**

- A. The FPA (Family Partnership Agreement) is a comprehensive working document to be used throughout the year by Families, Family Advocate, and the Teacher Advocate and EHS Home Visitor. This process identifies a family's strengths and needs, helps develop family goals with strategies to achieve those goals as well as progress in achieving them, assigns responsibilities and timetables and identifies available resources.
- B. In implementing the FPA, we take into consideration, any existing plans for the family made with other community agencies and availability of other community resources to address family needs, strengths and goals, in order to avoid duplication of effort.
- C. The FPA will be completed for all enrolled families within 90 days of being enrolled and will be initiated by a Head Start Advocate / Teacher Advocate or EHS Home Visitor based on parent interest and need.