

**NeighborImpact Head Start & Early Head Start
Policy & Procedure**

Section: Subpart I- Human Resource Management	PC Approval Date:11/21/05,1/18/18
Title: Tuberculosis Screening	Updated: 11/03/2017 Added EHS
Policy #: HS-82	NI Board Approval: 9/12/19
Forms Required: Tuberculosis Screening Form	
Performance Standards: 1302.93-94	Page 1 of 1

Policy: In collaboration with the Health Services Advisory Committee, local Health Department and Registered Nurse Consultant, Head Start & Early Head Start follows the County's recommendations for Tuberculosis screening of employees and regular volunteers.

Purpose: To ensure a safe and healthy environment for children and staff, all staff and regular volunteers should demonstrate that they are not posing a significant risk to the health or safety to the program.

Procedure:

- A. The Health Services Manager will communicate with the local health department and Registered Nurse Consultant on Tuberculosis risk.
- B. Upon hire and annually thereafter, staff and regular volunteers will complete the Tuberculosis Screening Form.
 1. All Tuberculosis Screening Forms will be sent to Human Resources.
 2. For screenings needing no further follow up, Human Resources will place into Employees' files.
 3. For screenings needing follow up, The Health Services Manager will consult with RN Consultant who will determine follow up plan.
 4. For any staff or volunteer that requires further testing be completed, Head Start/ Early Head Start will pay for Tuberculosis tests completed by the Health Department.