



NeighborImpact

Supporting People, Strengthening Communities.

Central Background Registry Application Instructions

Volunteers within NeighborImpact programs that work directly with children or support the kitchen are required to enroll in the Central Background Registry (CBR), which remains active for 2 years and costs \$3.00 for residents who have lived in Oregon for 18 months or longer. To enroll in the Central Background Registry, volunteers visit the following site and complete the online application.

http://www.oregon.gov/OCC/Pages/On-line_application_informationpage.aspx

Use the following information as a guide to complete the Oregon Employment Department's Central Background Registry:

Why are you applying for enrollment in the Child Care Division's Central Background Registry?



I am employed, volunteering, or associated with a licensed child care facility or requesting agency.

Facility Information

Fill in information about current employers or if you live in or regularly visit either a registered family or certified family child care home.
* Indicates required information.

* Facility Type:

Name:

* Address:

* City:

Phone Number: () - -

CCD License/Identification No:

* Employment Position:

If a volunteer does not have a credit card or Internet access a money order or check in the amount of \$3.00 will need to accompany a paper application submission. Fill the facility information listed above into Section 4A. A printable application can be located using the following link:

http://www.oregon.gov/OCC/OCC%20Forms/CBR/CBR-601/CBR-601_SSN.pdf