



NeighborImpact

Supporting People. Strengthening Communities.

Temporary Head Start Assistant Teacher

NeighborImpact's Head Start is looking for a Temporary Assistant Teacher! Are you passionate about children and families? Do you want to help Central Oregon children get the very best start in life? Are you working on your ECE degree or CDA? This may be a great opportunity to get your foot in the door with NeighborImpact's Head Start program! Come to work for one Oregon's 100 Best Non-Profits and help affect constructive change in people's lives.

Location: Head Start in Redmond

Compensation: \$13.13/hour (plus .50 for Bilingual Spanish) - Non-Exempt, Union represented
– after six working months and a positive review, wage will increase to \$13.82/hour

Hours: 35 hours/week subject to normal school year furloughs.
Position is expected to end on or before April 4, 2020

Benefits: This position is generally unbenefited but will include sick time accruals and access to the Employee Assistance Plan

Deadline: Position remains open until filled

NeighborImpact's Head Start program Overview

NeighborImpact Head Start and Early Head Start provides free quality preschool and social services to 445 children and families from pregnant woman to children ages 0-5 throughout Crook and Deschutes County. The program provides quality classroom learning in addition to resources that enable access to health and dental care, family support, nutritional meals, family engagement, social/emotional and physical development, nutrition and more. Head Start is actively working toward expanding the implementation of full day preschool in Central Oregon communities to support school readiness. For those interested in working for NeighborImpact's Head Start program, job applications can be found at www.neighborimpact.org/jobs.

Overview of Key Duties and Responsibilities:

The Assistant Teacher assists the Center Team and teacher and cooperates in a supportive role carrying out developmentally appropriate activities. Promotes the health, nutrition and education of the children and attends to their safety and welfare. Supervised by the Site Lead, with daily tasks assigned by the classroom Teacher. Provides safe bus transportation for Head Start children as assigned.

POSITION QUALIFICATIONS:

- Educational requirements: Associate or baccalaureate degree with a minimum of 12 ECE credits or equivalent
<OR> Child Development Associate (CDA) credential, which is equivalent to Step 7 on the Oregon Registry
<OR> Current enrollment in a program leading to an associate or baccalaureate degree in ECE or equivalent
<OR> Current enrollment in a child development associate credential (CDA) program to be completed within 2 years **AND** High school diploma or GED
- Competency with Microsoft applications
- Prior to date of hire and throughout employment, certification of the following are required: valid driver's license, proof of current auto insurance, Food Handler's Card, Current enrollment in the OR Child Care Division-Criminal History Registry and within 60 days of hire, Pediatric CPR/First Aid certification is required. Access to reliable transportation required
- Above certifications must be kept current to remain employed
- Ability to participate as a team member - ability to relate to adults of varying economic and social backgrounds
- Ability to travel and participate in training workshops and conferences as assigned - ability to be prompt, dependable, and flexible

For further details and instructions on how to apply, please visit our Website at www.neighborimpact.org/jobs.

Job Posting – 10/8/19. For a complete job description visit our Website at: <http://www.neighborimpact.org/> and click on the "Work For Us" tab.

NeighborImpact is an Equal Opportunity Employer. Equal employment opportunity includes, but is not limited to, employment, training, promotion, demotion, transfer, leaves of absence, and termination. All applications will be considered only on the basis of the applicant's knowledge, skills, and ability to perform the essential functions of the position, with or without reasonable accommodation. It is our established policy to provide equal employment opportunities to all qualified persons without regard to race, color, religion, sex, pregnancy, gender, sexual orientation, age, national origin, physical or mental disability, military or veteran status, genetic information, citizenship status, or any other protected classification, in accordance with applicable federal, state, and local laws.