



NeighborImpact

Supporting People. Strengthening Communities.

Head Start Bus Driver

NeighborImpact's Head Start is expanding in Central Oregon! Do you have a CDL? Do you want to come to work knowing you are having a positive impact on Central Oregon Families? Then the Head Start Bus Driver position is for you! Come to work for one Oregon's 100 Best Non-Profits and help affect constructive change in people's lives.

Location: Head Start East Bend

Compensation: \$15.78/hour (plus .50 for Bilingual Spanish) - Non-Exempt, Union represented – after six working months and a positive review, wage will increase to \$16.61/hour

Hours: 30 hours/week subject to normal school year furloughs (furloughs are approximately a total of 12-14 weeks per year)

Benefits: Generous accrual rates for paid leave; sick, holiday, vacation & personal time, 100% premium paid Medical, Dental, Vision and Life insurance, EAP, 100% paid retirement contribution – up to 6% and other benefits

Deadline: Position remain open until filled

NeighborImpact's Head Start program Overview

NeighborImpact Head Start and Early Head Start provides free quality preschool and social services to 445 children and families from pregnant woman to children ages 0-5 throughout Crook and Deschutes County. The program provides quality classroom learning in addition to resources that enable access to health and dental care, family support, nutritional meals, family engagement, social/emotional and physical development, nutrition and more. Head Start is actively working toward expanding the implementation of full day preschool in Central Oregon communities to support school readiness. For those interested in working for NeighborImpact's Head Start program, job applications can be found at www.neighborimpact.org/jobs.

Overview of Key Duties and Responsibilities:

To provide safe bus transportation for Head Start children, ensuring that each child is picked up and delivered on schedule. To cooperate with center team to promote the health and education of each child, and to work with center staff to assure a smooth flow of communication between families and Head Start sites.

POSITION QUALIFICATIONS:

- Current Oregon School Bus drivers certificate issued from the Oregon Department of Education required - Requires experience in pupil transportation
- High school diploma or GED
- Physical strength and coordination adequate to drive a 36 passenger bus - Frequent lifting of up to 50 lbs., occasional bending and stooping
- Subject to random drug and alcohol testing
- Must have an initial health examination and a periodic re-examination (as recommended by health care provider) to assure that the employee does not because of communicable diseases, pose a significant risk to the health or safety of others, that cannot be eliminated or reduced by reasonable accommodation
- Head Start parent or past parent preferred
- Prior to date of hire and throughout employment, certification of the following are required: valid driver's license, proof of current auto insurance, Food Handler's Card, Current enrollment in the OR Child Care Division-Criminal History Registry and within 60 days of hire, Pediatric CPR/First Aid certification is required
- Above certifications must be kept current to remain employed - Access to reliable transportation required
- Basic literacy and math skills and ability to use a variety of computer programs including but not limited to Microsoft Word, Outlook, and Child Plus software
- Working knowledge of the behaviors and developmental stages of pre-school children

For further details and instructions on how to apply, please visit our Website at www.neighborimpact.org/jobs.

Job Posting – 8/5/19. For a complete job description visit our Website at: <http://www.neighborimpact.org/>, and click on the "Work For Us" tab.

NeighborImpact is an Equal Opportunity Employer. Equal employment opportunity includes, but is not limited to, employment, training, promotion, demotion, transfer, leaves of absence, and termination. All applications will be considered only on the basis of the applicant's knowledge, skills, and ability to perform the essential functions of the position, with or without reasonable accommodation. It is our established policy to provide equal employment opportunities to all qualified persons without regard to race, color, religion, sex, pregnancy, gender, sexual orientation, age, national origin, physical or mental disability, military or veteran status, genetic information, citizenship status, or any other protected classification, in accordance with applicable federal, state, and local laws.