Head Start Substitute Assistant Teacher (Teacher Advocate Qualified)

Head Start is expanding in Central Oregon! Are you passionate about children and families? Do you want to help Central Oregon children get the very best start in life? Do you have an Associate’s degree with at least 35 Early Childhood Education credits? Then the Head Start Substitute Assistant Teacher/Teacher Advocate Qualified position is for you! Come to work for one Oregon’s 100 Best Non-Profits and help affect constructive change in people’s lives.

Location: Head Start locations in Prineville, Redmond, Bend and LaPine

Compensation: $14.91/hour (plus .50 for Bilingual Spanish) - Non-Exempt

Hours: On-Call, hours not guaranteed – Subject to normal school year furloughs

Benefits: Generally unbefitted but includes Agency funded retirement, Employee Assistance Plan and sick leave

Deadline: Year round recruitment – no deadline

NeighborImpact’s Head Start program Overview
NeighborImpact Head Start and Early Head Start provides free quality preschool and social services to 445 children and families from pregnant woman to children ages 0-5 throughout Crook and Deschutes County. The program provides quality classroom learning in addition to resources that enable access to health and dental care, family support, nutritional meals, family engagement, social/emotional and physical development, nutrition and more. Head Start is actively working toward expanding the implementation of full day preschool in Central Oregon communities to support school readiness. For those interested in working for NeighborImpact’s Head Start program, job applications can be found at www.neighborimpact.org/jobs.

Overview of Key Duties and Responsibilities:
Assists the Center Team and teacher and cooperates in a supportive role carrying out developmentally appropriate activities. Promotes the health, nutrition and education of children and attends to their safety and welfare. Provides safe bus transportation for Head Start children as assigned. Cover front desk duties in Bend and Redmond on an on call basis. Supervised by the assigned Regional Coordinator, with daily tasks assigned by the classroom Teacher.

POSITION QUALIFICATIONS:
- Minimum education required is an Associate’s degree in Early Childhood Education or related field (human development, child and family studies, social work, sociology/psychology, education) with a minimum of 35 college quarter credit hours in Early Childhood Education, Child Development or related classes. Diploma and transcripts are required to validate Associate’s degree in Early Childhood Education/Related field and to verify ECE/Related coursework
- Must have a minimum of one year experience as a lead teacher (or equivalent) in a preschool classroom (Head Start Preferred)
- Must have one year experience in a social services field, or home visiting experience
- Current or past Head Start parent preferred
- Frequent kneeling, stooping, bending, and sitting on the floor to attend to children’s needs. This position is rated as active and occasionally requires the individual to lift 50 pounds
- Prior to date of hire and throughout employment, certification of the following are required: valid driver’s license, proof of current auto insurance, Food Handler’s Card, current enrollment in the OR Office of Childcare Central Background Registry and within 60 days of hire, Pediatric CPR/First Aid certification is required
- Above certifications must be kept current to remain employed
- Access to reliable transportation required

For further details and instructions on how to apply, please visit our Website at www.neighborimpact.org/jobs.