



NeighborImpact

Supporting People. Strengthening Communities.

Mental Health & Inclusion Services Manager -Head Start

Are you a licensed/certified mental health professional? Do you have experience in early childhood settings? Do you have experience in child disabilities/mental health services? If so, apply for the Mental Health & Inclusion Services Manager position today! Come to work for one of Oregon's 100 Best Non-Profits and help affect constructive change in people's lives.

Location: Redmond

Compensation: \$35.00/hour (plus \$0.50/hour for bilingual Spanish), Exempt

Hours: Regular full-time (40 hours/week)

Benefits: 100% premium paid Medical, Dental, Vision and Life Insurance, Agency paid Retirement plan (up to 6%), almost 16 weeks of paid vacation time total accrual during the first five years (increases after that), plus 14 paid Holidays annually and a separate sick leave accrual

NeighborImpact Overview

At NeighborImpact, we change lives by helping Central Oregon families access skills for success, family services, financial assistance, food, housing, weatherization and energy assistance. Our values are Respect, Compassion, Collaboration, Accountability, Integrity, Excellence, Responsiveness, and Oriented towards positive change. We are Leaders in the field of poverty alleviation.

Overview of Key Duties and Responsibilities:

The Mental Health & Inclusion Services Manager has primary responsibility to design, implement, monitor, and evaluate the disabilities and mental health component of the Head Start program to ensure compliance with Head Start Performance Standards and other relevant regulations. This position coordinates and leads the programs systems and practices related to Mental Health and disabilities and the development of Individual Support Plans. As a member of the Head Start and NeighborImpact Leadership teams the Mental Health & Inclusion Manager is responsible for ensuring compliance, developing program capacity, and building program excellence. This position reports to the Early Head Start/Head Start Director.

POSITION QUALIFICATIONS:

- COVID-19 vaccine required prior to hire
- Licensed or certified Mental Health Professional required
- College coursework in Child Development, Special Education, Education, Early Intervention, and/or area related to mental health of children or related field with significant college course work in child development, disabilities and/or early intervention preferred
- Minimum one year experience in child disabilities and mental health services through employment or practicum or equivalent
- Minimum two years of experience working in an early childhood setting or equivalent preferred
- Head Start experience preferred
- Head Start parent or past parent preferred
- Occasional lifting up to 50 pounds
- Must have an initial health examination, and a periodic re-examination (as recommended by health care provider) so as to assure that employees do not because of communicable diseases, pose a significant risk to the health or safety of others, that cannot be eliminated or reduced by reasonable accommodation.
- Prior to date of hire and throughout employment, certification of the following are required:

Job posting 8/8/22. For a complete job description visit our Website at: <http://www.neighborimpact.org/> and click on the "Work For Us" tab. We celebrate inclusion and diversity of thought, culture and background, which helps to connect the entire NeighborImpact family. NeighborImpact is an Equal Opportunity Employer. We do not discriminate based on race, religion, color, national origin, sex, sexual orientation, gender identity, age, veteran status, disability status, pregnancy or any other characteristics protected by applicable law. Employment at NeighborImpact is based solely upon qualifications, merit and business need. We are committed to building a staff that represents the individuals and families we serve and therefore encourage applicants from historically underrepresented groups to apply for employment at NeighborImpact. If you need an accommodation, please reach out to hrrecruiting@neighborimpact.org.

- Valid driver's license
- Proof of current auto insurance
- Food Handler's Card
- Current enrollment in the OR Child Care Division-Criminal History Registry
- Within 60 days of hire, Pediatric CPR/First Aid certification is required
- Above certifications must be kept current to remain employed
- Access to reliable transportation required

For further details and instructions on how to apply, please visit our Website at www.neighborimpact.org/jobs

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