



**NeighborImpact**

Supporting People, Strengthening Communities.

## Head Start Substitute Teacher Advocate

*NeighborImpact is looking for qualified substitute Teacher Advocates for the Head Start program! If you are looking for working experience when you can fit it into your schedule, apply for one of our substitute positions today! Come to work for one of Oregon's 100 Best Non-Profits!*

**Location:** Redmond, Bend, La Pine, Prineville

**Compensation:** \$28.27/hour (plus .50 for Bilingual Spanish)

**Hours:** On-Call – hours not guaranteed

**Benefits:** Paid time off for sick, EAP, retirement and other benefits

**Deadline:** Year round opportunities

### NeighborImpact's Head Start program Overview

Head Start and Early Head Start integrate high-quality early education with critical services such as medical visits; hearing, vision and dental checks; meals and nutrition; and family advocacy.

### Overview of Key Duties and Responsibilities:

The Substitute Teacher Advocate provides both classroom and in-home instruction to Head Start children and parents; enhancing the parent's ability to fill the role as the primary educator of their child. Teachers focus on the Head Start Early Learning Outcomes Framework to ensure that the children are working towards school readiness. This occurs through meaningful planning and implementation of developmentally appropriate curriculum providing a safe classroom environment for children. The Teacher Advocate partners with parents to develop individual goals for children provide on-going assessment of child progress and facilitate transition into kindergarten. On-going contact with families is maintained and home visits are completed to promote asset development, family wellness, family partnerships, and parent involvement in the Head Start program. This position coordinates services in the Head Start functional areas (education, family services, literacy, health, and mental health) for assigned children and families.

### POSITION QUALIFICATIONS:

- Minimum education required is an Associate's degree in Early Childhood Education or related field (human development, child and family studies, social work, sociology/psychology, education) with a minimum of 35 college quarter credit hours in Early Childhood Education, Child Development or related classes
- Diploma and transcripts are required to validate degree in Early Childhood Education/Related field and to verify ECE/Related coursework
- One year experience as a lead teacher (or equivalent) in a preschool classroom required
- One year experience in a social services field, or home visiting experience required
- Within 18 months of hire, 120 training hours or 11 college credit hours in social work, human services, family services, counseling, or a related field required
- Completion of Teaching Strategies GOLD inter-rater reliability within 90 days of hire and maintain throughout employment required
- Current or past Head Start parent preferred
- Must be available for a flexible work schedule to accommodate family needs, may include some evening or weekend hours
- Frequent kneeling, stooping, bending, and sitting on the floor to attend to children's needs. This position is rated as active and occasionally requires the individual to lift 50 pounds
- Must have an initial health examination, and a periodic re-examination (as recommended by health care provider) so as to assure that employees do not because of communicable diseases, pose a significant risk to the health or safety of others, that cannot be eliminated or reduced by reasonable accommodation.
- Prior to date of hire and throughout employment, certification of the following are required:
  - Valid driver's license
  - Proof of current auto insurance
  - Food Handler's Card

Job posting 6/7/23. For a complete job description visit our Website at: <http://www.neighborimpact.org/> and click on the "Work For Us" tab. We celebrate inclusion and diversity of thought, culture and background, which helps to connect the entire NeighborImpact family. NeighborImpact is an Equal Opportunity Employer. We do not discriminate based on race, religion, color, national origin, sex, sexual orientation, gender identity, age, veteran status, disability status, pregnancy or any other characteristics protected by applicable law. Employment at NeighborImpact is based solely upon qualifications, merit and business need. We are committed to building a staff that represents the individuals and families we serve and therefore encourage applicants from historically underrepresented groups to apply for employment at NeighborImpact. If you need an accommodation, please reach out to [hrrecruiting@neighborimpact.org](mailto:hrrecruiting@neighborimpact.org).

- Current enrollment in the OR Office of Childcare Central Background Registry
- Within 60 days of hire, Pediatric CPR/First Aid certification is required
- Above certifications must be kept current to remain employed
- Access to reliable transportation required
- Within 90 days of hire complete and submit paperwork for the Oregon Registry

**For further details and instructions on how to apply, please visit our Website at [www.neighborimpact.org/jobs](http://www.neighborimpact.org/jobs).**

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