

Tenant's name and address:

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Date: \_\_\_\_\_

Dear Landlord:

As required by HB 4213 (2020), I am notifying you that I plan to use the six-month grace period to pay any nonpayment balance for rent that came due during the COVID-19 emergency. I understand that I will have to pay any balance due by March 31, 2021.

Sincerely,

\_\_\_\_\_ (tenant name)